

## OFF CAMPUS MEDICATION ADMINISTRATION

New guidelines have been developed by KISD regarding the medication administration to students during activities that occur off campus that are not during regular school hours (i.e. marching at football games, competitions, over night events, etc).

THIS IS DIFFERENT THAN AND DOES NOT APPLY TO FIELD TRIPS

New guidelines include:

1) No longer will “stock medications” be available to give to students.

-the only medication available for your student during events must be provided by you the parent.

\*medication must be turned in with a **completed permission slip**. If more than 3 medications are needed, an additional sheet will be necessary.

\*medication must be in it’s original container – small, travel size (please check expiration date 😊!)

-medications may either be sent w/your student to turn in to the directors in the band hall or to me in the 9<sup>th</sup> grade center clinic OR you may submit them to us yourself.

-for medications that you are providing for an “as needed” basis, please do not wait until event to send medication --- all medicines will need to go through a logging-in process. HOWEVER, if you wish to send a medicine for a one time administration for one particular event, that is a different situation and should be submitted that day.

\* One day administration permission forms are available on the KISD website:

Go to [KatyISD.org](http://KatyISD.org) →parents→Immunization and Health Information→

Medication Administration→Permission Student Medication Administration During Off Campus Activities

-if the student/parent has already completed the self-administration registration for an inhaler, Epi pen, or diabetic monitoring through the campus clinic, this permission **does** extend to off campus events and does not need to be resubmitted through this process.

-medication bottles will be returned at the end of the school year.

-if your student’s supply needs to be refilled, the empty container will be returned for either refilling or replacement.

2) Only a KISD employee may give medication to a student.

(over)

\* a parent can only give medicine to their own student.

\* it will be extremely helpful for us to be aware of any parents who are KISD employees to secure that someone would be able to provide medications at all events. (This will take the burden off of our directors!)

-employees, please remember, this is different than providing first aid (this aspect of care will continue to be provided by the current medical staff).

If your student needs medication treatment, and none has been provided for them:

Phone contact with the parent/guardian will be attempted to request delivery of the medication. If unable to contact, or if parent/guardian is unable to provide AND if true need is determined, the student will be transported to the nearest medical facility to obtain it.

(SUGGESTION: If your student is experiencing symptoms, or is prone to headaches, menstrual cramps, etc. – please pre-medicate them at home before leaving for the event.)

## REGARDING THE UPCOMING SAN DIEGO TRIP:

Any medications that are submitted for off campus activities will be brought on the trip.

A different medication form will be provided at the December booster meeting for any additional medications that will need to be given during that time. There will be an additional time provided just before the trip to turn in these forms with their corresponding medications.

If you have any questions regarding this medication protocol, please do not hesitate to contact me!

Roberta Lawson, BSN, RN

(281)237-3126